Cloquet Area Fire District

508 Cloquet Avenue ° Cloquet, MN 55720

Phone: (218) 499-4258 ° Fax: (218) 499-4289

**Career Firefighter/EMT or Paramedic**

**FLSA Classification:** Non-Exempt

**Salary:** As defined on Classification of District Employees & Compensation Schedule/Step Plan

**Reports to:** Captain/Paramedic

**Job Description**

**Summary/Objective**

**Firefighter performs specialized work in the prevention and suppression of fires, rescue and EMS. Work includes combating, extinguishing and preventing fires and assisting in maintaining all Fire District equipment and apparatus.**

**Essential Functions**

*Reasonable accommodations may be made to enable individuals with disabilities to perform these essential functions.*

* **Abides by the chain of command during any and all functions related to District Operations and functions.**
* **Responds to emergency and non-emergency calls as assigned.**
* **Treats and transports sick and or hurt patients as an EMS provider on an ALS service.**
* **Actively participates in extinguishing fires and performing lifesaving duties.**
* **Conducts and participates in fire, EMS and rescue related training.**
* **Maintains equipment and apparatus in a state of readiness.**
* **Upholds community education and risk reduction through prevention and safety efforts.**
* **Performs other related duties as assigned.**

**Competencies**

* **Public Service**
* **Communication**
* **Professionalism**
* **Integrity**
* **Empathy**

**Work Environment**

Ability to work in difficult and dangerous environmental conditions including: toxic and chemical fumes, smoke, heights, extreme heat and cold, darkness, confined spaces, loud noises, violent situations, visually disturbing situations. Ability to perform medical care in dynamic and everchanging environments.

**Physical Demands**

Ability to perform strenuous activities such as lifting, pushing, pulling, etc. which requires cardiovascular strength and endurance as well as good upper and lower body strength for long periods of time. Often includes: running, walking, crouching, kneeling, crawling, climbing, standing and sitting for long periods of time, moving heavy objects, operating equipment and wearing assigned protective clothing and equipment. Regular lifting during emergency situations.

**Travel Required**

Daily travel occurs as a part of standard operations; however, occasional travel related to training or maintenance may be required.

**Required Skills/Abilities**

* Ability to work effectively with others.
* Extensive knowledge of firefighting methods and strategies.
* Ability to make quick decisions under pressure.
* Excellent verbal and written communication skills.
* Excellent organizational skills and attention to detail.

**Required Experience, Certifications/Licenses & Education**

* Valid Class D Minnesota Driver’s License
* 18 year of age or older
* Minnesota Fire Service Certification Board (MFSCB) Firefighter II Certification *(Pro-Board and International Fire Service Accreditation Council (IFSAC) Firefighter II Certifications are also acceptable)*
* EMS license from the State of Minnesota (EMT, Paramedic).
* Current National Registry of Emergency Medical Technicians (NREMT) Certification
* Minnesota Board of Fire Training and Education (MBFTE) Firefighter License. Within 12 months of hire
* Successful completion of the Candidate Physical Ability Test (CPAT) in the last 12 months of application deadline.

**Preferred Experience, Certifications/Licenses & Education**

* Experience as a firefighter for a fire service organization.
* Associates of Arts, or higher, in Fire Science, Paramedicine, Fire Administration or related field.
* Experience as an EMS provider for an ambulance service organization.

**Equal Employment Opportunity**

The District does not discriminate in employment opportunities or practices based on race, color, religion, sex, national origin, age, or any other characteristic protected by law. Any employees with questions or concerns about any type of discrimination in the workplace are encouraged to bring these issues to the attention of their immediate supervisor or the District Fire Chief. Employees can raise concerns and make reports without fear of reprisal. Anyone found to be engaging in any type of unlawful discrimination will be subject to disciplinary action, up to and including termination of employment.

**Other Duties**

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

**Signatures**

This job description has been approved by:

District Fire Chief (Printed): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

District Fire Chief (Signed): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_

District Board Chair (Printed): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

District Board Chair (Signed): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_

Employee signature below indicates the employee’s understanding of the requirements, essential functions and duties of the position.

Employee Name (Printed): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Employee Name (Signature): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_

DATE ISSUED: July 19th, 2023