

**CLOQUET AREA FIRE DISTRICT (CAFD) BOARD  
MEETING MINUTES  
Thursday, August 12, 2010  
District Station #2, 6:00 p.m.**

1. Call to Order and Roll Call

Members present: DeMenge, Harms, Herb Johnson (for Ahlgren), and Nemmers  
Members absent: DeCaigny, Ahlgren  
Others: Chief Langenbrunner, Anderson (Recorder)

2. Approval of August 12, 2010 Meeting Agenda

**MOTION (Nemmers/Harms): To approve the August 12, 2010 meeting agenda with the addition of Status of Station 2 Offices (f). Motion unanimously carried and passed.**

3. Approval of July 14, 2010 Meeting Minutes

**MOTION (Nemmers/Harms): To approve the July 14, 2010 meeting minutes. Motion unanimously carried and passed.**

4. Presentation/Visitors

Others/Visitors: Kevin Schroeder, CAFD; Chad Vermeersch, CAFD; Ken Klatt, CAFD; Jeremy Hutchinson, IAFF Local 880; Justin LeBlanc, Scanlon FD; Darren Guentzel, Scanlon FD; Lora Eames, Perch Lake Clerk; and Brian Fritsinger, Cloquet City Administrator.

Presentation by Jeremy Hutchinson, IAFF Local 880: A formal request has been received from MDA for donations. There is currently an insurance policy that covers all on and off duty firefighters. Last year the board approved a one day event at Wal-Mart. A request is made for 2 days (approximately 2 hours each) at Wal-Mart during Labor Day weekend as well as during the parade.

**MOTION (Nemmers/Harms): To approve the request that on-duty firefighters can campaign for funds for MDA on Labor Day weekend as well as for the Labor Day Parade. Motion unanimously carried and passed.**

5. Treasurer's Report:

a) Monthly Financial Statement

**MOTION (Nemmers/Harms): To approve the payment of the monthly financial statements as presented. Motion unanimously carried and passed.**

b) Bill Payment Approval

**MOTION (Nemmers/Harms): To approve the payment of the bills as presented. Motion unanimously carried and passed.**

6. Old Business

a) Scanlon Committee and Strategy Committee Updates:

Chief Langenbrunner reports that the public informational meeting was held at the Scanlon Community Center on July 28, 2010 at 6:00 p.m. with approximately 35 community members present and 12 firefighters. Questions were asked and answered (see meeting notes). Scanlon will become a member effective January 1, 2011. Chief requests that the \$250.00 fee charged to Scanlon residents, per ambulance call, be waived for the remainder of this year as a good faith measure.

The administrative office space will be available in October. Files, desks, and room dividers have been obtained from St. Mary's, at no cost to the district, and will be picked up next week.

A fire on the Big Lake Road occurred recently and the joint response was seamless and went very smoothly.

Chief and DeCaigny will draft a formal letter to the Scanlon Fire Department inviting them to appoint a representative to attend the remainder of the CAFD Board Meetings for 2010 as a non-voting member. Nemmers thanked all who worked on the Scanlon presentation and welcomes Scanlon into the District.

**MOTION (Nemmers/Johnson): To approve waiving the \$250.00 ambulance service fee to Scanlon residents for the remainder of 2010. Motion unanimously carried and passed.**

b) 2011 Budget/CIP Committee Update:

The Chief reports that the draft budget was presented at the last meeting and there have not been any changes as the budget draft was as tight as it could be. At the September 8<sup>th</sup> board meeting, a letter will need to be certified to the County Auditor to formally pass the budget.

c) Fond du Lac Fire Services Contract:

Chief reports that the District submitted a proposal for the provision of fire suppression services in the amount of \$50,000.00 on a one year basis, plus \$5000.00 for training, and \$5000.00 for technical rescue, for a total amount of \$60,000.00. Fond du Lac has accepted the proposal, with the agreement commencing October 1, 2010 and terminating September 30, 2011. This agreement is strictly with band members or tribal property anywhere on the reservation; which includes the casino and into St. Louis County.

**MOTION (Nemmers/Harms): To approve the Fire Services Agreement with Fond du Lac Band, effective October 1, 2010 until September 30, 2011, in the amount of \$60,000.00. Motion unanimously carried and passed.**

d) Cloquet Fiscal Services Agreement:

An agreement has been drafted for Administrative Assistance and Fleet Maintenance Services with the City of Cloquet. Chief reports that sharing services with the city is an overall goal, which saves money, and feels that superb service has been received. Costs have been compared with other service providers and a determination has been made that this agreement is fiscally responsible.

**MOTION (Harms/Nemmers): To approve the Cloquet Fiscal Services Agreement as presented. Motion unanimously carried and passed.**

e) Unorganized Sawyer Township Proposal Update:

Bid proposals were opened at the Carlton County Courthouse. The City of Carlton bid \$11,078.00; CAFD bid \$10,500.00. The bid does not include the \$3447.00 Unorganized Sawyer Township obligation to pay for the ladder truck. Chief will attend the meeting and is awaiting the date.

f) Status of Station 2 Office:

Chief expects that the remodeling will take place shortly. The equipment that is unsalvageable will be disposed of. Chief is working on obtaining training tables and chairs for all stations (which is in the budget).

7. New Business

a) Consolidated Emergency Response Dive Team Participation Request:

A request has been made by Kelly Lake, Carlton County Sheriff's Office, for a Consolidated Emergency Response Team (CERT Team) and is requesting employees participate at a District cost (approximately

\$8000 per year or higher). Consensus that the county should pay for this service. Chief will write a letter denying our participation because of budget concerns.

b) Formation of Labor/Management Committee:

Chief has met with the president of IAFF Local 880 and is in the process of putting a committee together to discuss concerns. This will create a method to voice concerns and resolve issues before they become problems.

8. Other/Next Agenda:

a) Future Agenda Items

- 1) Replacement of 2 tankers (action item).
- 2) Final budget approval.

b) Confirm Next Meeting Date

September 8, 2010 (Wed)	3 pm	Station 1 Cloquet
October 14, 2010 (Thurs)	6 pm	Station 2 Perch Lake
November 10, 2010 (Wed)	3 pm	Station 1 Cloquet
December 9, 2010 (Thurs)	6 pm	Station 2 Perch Lake
January 12, 2011 (Wed)	3 pm	Station 3 Scanlon ?
February 9, 2011 (Wed)	3 pm	Station 1 Cloquet

c) Action Items List Review

See attached list.

9. Adjourn

**MOTION (Harms/Nemmers): To adjourn the meeting. Motion unanimously carried and passed.**